TERREBONNE PORT COMMISSION

**MINUTES**

**July 10, 2018**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Andrew Blanchard, Chris Erny, Dan Davis, Charles Giglio, Steve Crispino, Eddie Rome and Greg Landry

**Absent: None**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants O’Neil Malbrough and Chris Jeanice – GIS, Amber Plessala – T. Baker Smith, Stevie Smith – AllSouth, Brett Ledet – Providence**

###### Media: None

###### Guests: David Cavell – Congressman Graves, Walter Thomasea - Thomasea

1. **WELCOME AND INVOCATION**
	1. **Steve Crispino, President, called the meeting to order. Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
	1. **David Cavell spoke on behalf of congressman Graves.**
3. **APPROVAL OF MINUTES**
	1. **A motion by Chris Erny and seconded by Eddie Rome approving the minutes of the June 12, 2018 regular meeting and the June 27, 2018 special meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of June 2018 on a motion by Eddie Rome and seconded by Chris Erny. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion (DDG) – David Rabalais gave a brief update; the Port is still waiting on GSA.**
		2. **Generator for CBP’s marine unit – Brett Ledet with Providence gave a brief report on the status. The design is complete and the generator has been ordered.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – David Rabalais briefed the Board.**
		2. **HNC Maintenance Dredging and Deepening Study – David Rabalais briefed the board. Waiting on the Corp for the right of ways.**
		3. **HNC Maintenance Dredging Permit (Terrebonne Bay) – O’Neil Malbrough with GIS briefed the Board on the status.**
		4. **HNC Sediment Control Structure – O’Neil briefed the Board. They are applying for a grant for funding. David and O’Neil met with CPRA and presented the concept of terminal growing. Having this concept placed in the model is the goal.**
		5. **Terrebonne Port Munson Slip North West Expansion – (LaShip) Chris Jeanice with GIS gave a brief update. The specs were submitted to DOTD. Chris presented a timeline presentation of the project. A motion by Chris Erny and seconded by Greg Landry to approve a notice to proceed for material purchase. Motion passed. A motion by Chris Erny and seconded by Andrew Blanchard authoring a resolution requesting authority to advertise for bid. Motion passed.**
		6. **Terrebonne Port Intracoastal Earhart Drive Upgrade – (Thomasea) A motion by Charles Giglio and seconded by Dan Davis to approve an engineering contract with Allsouth, pending legal approval. Motion passed. A motion by Greg Landry and seconded by Chris Erny to approve a letter agreement for the DOTD application. Motion passed. A motion by Eddie Rome and seconded by Andrew Blanchard to approve the Thomasea lease, pending legal approval. Motion passed. Walter Thomasea was present to brief the Board about a new contract they obtained and is excited about where things are headed. He thanked the Board for their dredging efforts. The Board thanked him for his relationship with the Port and his activeness.**
		7. **EDA Road Grant – Amber Plessala with T. Baker Smith gave a brief update. The road is on the Planning Commission agenda for the 19th to have the road turned over to the Parish. The punch list items are currently being completed.**
		8. **Property across the bayou from the Port office owned by Wayne Ledet – David briefed the Board. The property is selling for $1.2m. The current tenant doesn’t want to commit to a 10-year lease as they would prefer a 5-year lease. David will continue negotiations with both Wayne Ledet and Chet Morrison.**
6. **EXECUTIVE SESSION – A motion by Chris Erny and seconded by Dan Davis to enter executive session at 11:58. Motion passed. A roll call vote was taken. A motion by Eddie Rome and seconded by Greg Landry to come out of executive session at 12:01. Motion passed.**
7. **COMMITTEE REPORTS – None**
8. **COMMISSIONER’S COMMENTS – A motion by Chris Erny and seconded by Eddie Rome to comply with the Executive Director’s contract. Motion passed.**
9. **STAFF REPORT –**
10. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Chris Erny and seconded by Charles Giglio. The meeting was adjourned at 12:02 pm. No opposition. Motion passed.**